Westfield Primary Head's Newsletter- April 2024



Contents

Message from Mrs Hing	1
Wellbeing	2
Online safety	3
Book Week	4
Electronic workshop	5
Millers Farm	6
Delight Project	7
Science at Hoe- Bridge	8
Uniform change	9
Valentinos discount Kingfield Primary Consultation	10
Summer clubs	11
Parking	12
Absence	13
Headlice	14
Neurodevelopmental Support	15
The Lightbox	16
Dates	17

Westfield Primary
Bonsey Lane
Westfield
Woking
Surrey

Phone: 01483 76187

E-mail: head@westfield. surrey.sch.uk

www.westfield.surrey. sch.uk Welcome to our newsletter for April. We are just days away from the clocks going forward and being able to enjoy longer days—just in time for the holidays! Let's hope the longer days bring some warmer weather too, although there is already less of a need for the winter woolies every day!

March has been as busy and fun as ever at Westfield! Some of our curriculum enrichment activities have included:

- Year 3 visits to Mayford Grange (every 2 weeks) our intergenerational link
- Book Week with lots of fun activities, including a dress up day
- The whole school enjoyed an assembly from Surrey Youth Games
- Year 5 had a trip to the Houses of Parliament—and they were there on Budget Day!
- A group of Year 1 pupils visited the Guildford Spectrum for an athletics event
- Year 4 have been enjoying their art project: Rainforest Retreat,
 which they have been doing in partnership with the charity Delight
- ◆ A group from Year 5 and 6 visited Hoe Bridge School for Science workshops
- We held an 'outdoor maths' day
- Miller's Ark Farm visited Year R
- A group from Year 5 and 6 took part in an online quiz with 10 other schools—and came first!
- Urban Strides ran street dance workshops as part of our Wellbeing theme week

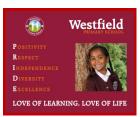
It certainly has been a busy month, and a busy term!

A big thank you to our Friends of Westfield, who are always busy helping and supporting with fundraising for the school and coming up with fun activities for our families, just this week they have organised a very popular Easter Egg tombola.

Looking ahead, our PRIDE value for next half term will be <u>Diversity</u>. The D of Pride. At Westfield we celebrate and champion our diversity, it is what makes the world such an interesting and exciting place to live, can you imagine how dull it

would be if we were all pive R s I T Y. the same!

We would like to wish you all a restful, happy and enjoyable holiday over the next 2 weeks and we look forward to welcoming you all back on Monday 15th April as we begin our Summer term!



Well-being and Mental Health at Westfield.

This week we have been celebrating the '5 Ways to Wellbeing' through our annual Wellbeing themed week.

The 5 Ways to Wellbeing are:

- To learn
- To be active
- To give
- ♦ To connect
- To take notice



We also learn about the 5 ways in our weekly wellbeing time. We learn to recognise our emotions and feelings and learn how the different 5 ways can help us improve and manage our wellbeing and how we feel.

During our themed wellbeing week we have had so much fun and learnt a lot! The week was launched with an assembly, there has been a poster competition, lots of fun activities such as planning and carrying out acts of kindness, dealing with our worries, noticing what makes us feel good, making board games, litter picking, being active outside, making pop up cards, cooking chocolate Krispie nests, designing and making wooden playground structures....and so much more! We also had a pyjama/leisure wear dress up day, so we all felt very comfy and cosy all day! Last Friday, we were very lucky as Urban Strides came and ran a day of workshops with us. Urban Strides are an inspirational street dance group and the children loved working with them. Our workshop leader, Luke, really motivated and inspired the children and they demonstrated positivity, perseverance and bundles of enthusiasm throughout the day!



We hope you enjoyed last month's Action for Happiness calendar, you can find the link for this month's calendar <u>HERE</u>. The theme is: Active April and the calendar has daily actions to encourage us to get moving and stay active and healthy! Enjoy!

Online Safety



Book Week



The children all enjoyed dressing up as their favourite book characters. The Friends of Westfield were selling Wonka bars at the end of the day. Some lucky children found golden tickets! They were able to choose a class treat.













Electronics Workshops

Years 4 and 6 had the most fun taking part in an Electronics workshop.

They learnt all about insulators, conductors and how to make a complete circuit.

The children were given different challenges to complete on their circuits board. All the children loved it!

We learnt how to use switches, buzzers, motors and sound within our circuits.



Miller's Ark Farm

As part of their Farm topic, the Reception classes were very lucky to have a visit from Miller's Ark Farm. The children were able to meet a variety of animals including pigs, donkeys, goats and sheep.

All the children had the opportunity to stroke the animals and ask Douglas, the Farmer questions to find out more about how a real farm works.



Moon, the donkey was one of the farm animals. Many of you may remember her being in the news last year as she was 'donkey-napped' at 2 months old! Happily she was found and reunited with her mum 2 weeks later.











Rainforest Retreat- Delight Project



This term Year 4 started their 6 week arts project with the outside company Delight.



We started by working with Hannah to learn about the leaves and birds we can find in the rainforest. We used the paint pens to

design and make our own leaf garlands. All the children very much enjoyed using the art room to make their creations! Over the next few weeks we will be making hanging wooden birds, wonderful window bird designs and a 3D diorama of the rainforest. We cannot wait!

After the Easter Holidays we will be showcasing our work for parents/carers. Woodpeckers Monday 22nd 2.30pm. Kingfishers Tuesday 23rd 2.30pm.



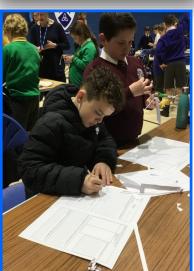
<u>Science Workshop at Hoe Bridge School</u>

A group of year 5 and 6 pupils were invited to Hoe Bridge School, to take part in a Science workshop, on Tuesday, 12th March.

They learnt about air resistance and had to explore how helicopters work. The children had to design and make blades of different shapes and sizes to see which design would keep the helicopter in the air for the longest.







Westfield Heroes

It's nice to be nice and if a member of Westfield staff made you smile then let us know and we will pass on your comments to them. It can be for absolutely anyone in school and for any reason - we'd just like to know! Maybe someone in the office was super helpful, someone made your child smile, your class teacher or LSA went the extra mile,

or you were helped by a Well-Being Assistant or Nurture Lead, SENCO or Inclusion Leader, or you just want to say thankyou. Please click on the link and fill out the form it will take you to, then just add in the information about the Westfield Hero.

Click for the Westfield Hero form.



Uniform update

Please note the purpose of this policy update by Governors is to ensure the cost of school uniform at Westfield is reasonable and easily accessible to purchase. With this in mind white polo shirts are now for all children. This has been updated from Summer 2024 and therefore children in the Juniors may either continue to wear white shirts or blouses, with optional ties for their remaining time at Westfield or wear white polo shirts either as they grow out of their shirts/ blouses or when you as parents wish them to.

Further information can be found at https://www.westfield.surrey.sch.uk/page/?title=School+Uniform&pid=13

- White polo shirt for all children. This has been updated from Summer 2024 and therefore children in the Juniors may continue to wear white shirts or blouses, with optional ties for their remaining time at Westfield.
- Grey trousers or school shorts (no leggings), skirt, skorts (shorts that look like a skirt) or pinafore, that must be knee length or longer
- Burgundy logo or plain jumper/cardigan.
- Plain white, grey or black socks that are below the knee/tights.
- Sensible, black enclosed waterproof shoes (Velcro fasteners are ideal for younger children).
 These must be plain black and flat, but can be plain black trainers or sturdy black shoes. No
 open-toed shoes, knee high boots (ankle boots are permissible) or slip on shoes are allowed. All
 shoes must have a back to them.

Optional Summer Uniform

May be worn from the start of the summer term until autumn half term (end of October)

Blue & white checked dresses may be worn, that must be knee length or longer

PE & Swimming

On PE days children should come into school in their PE kit.

- Burgundy T-shirt
- Navy/black shorts. Plimsolls. Trainers for games.
- Socks not tights. Drawstring bag for spare kit if required due to weather.
- Plain dark (black or blue) tracksuits (optional).
- An appropriately sized rucksack for swimming gear, to include swimwear- full swim suit for girls and a towel.
- Optional fleece jumper (burgundy, blue or black).

Children who are chosen to represent the school at sporting events (e.g. football match) are provided with a school kit where appropriate.

Book Bags

School book bags should be used to hold equipment and books that go to and from school. Please do not send children with bigger bags as there is no easy storage space.

Water Bottles

Should be brought in daily with fresh water, they may be re-filled in the classroom and accessed throughout the day.

Hair Accessories

All hair bands/ clips/ bows must be in school colours only which are black, white, blue, burgundy, grey, or matching the school summer dresses.

Long hair is to be tied back at all times for health and safety reasons, please provide your child with school colour hair ties. Children will be required to remove any hair items that do not conform to the uniform code.

If a hijab is worn to school, it must be plain black, white, blue, burgundy or grey. The hijab should be a fitted item not a loose headscarf for health and safety reasons.

Uniform-Valentino's Discount



Kingfield Primary School Consultation

www.valentinoschoolwear.com

Please note that Kingfield Primary are running a consultation, please see below:

Our objective, at Kingfield Primary School, is to meet the needs of our community through offering high quality education and care across our school and nursery led by our skilled and effective team.

We have the opportunity to admit a number of 2-year-olds to our Nursery from September 2024. With this in mind, we are surveying parents and our community and ask for their feedback.

Please complete the form on the Westfield Primary School website. It can be founds under the parents tab, school letters, to submit your views. Your time and support are appreciated. If you have any further questions or would like to discuss this opportunity further please contact Mrs Whittington through the school office (secretary@kingfield.surrey.sch.uk).

Clubs/Extra-Curricular Activities

Full details will be issued in due course but you might welcome an indication of the lunchtime and afterschool clubs available for this term. Letters with full details will be given to all those relevant children expressing an interest in a particular activity. Club details can be found on the school website under the Parents tab, and clubs.

Day	Club	Time	For Whom	Start	End
Monday Mrs Collins	Phonics support Butterflies class	12pm	Reception—by invite	22.4.24 Not on 6.5.24	8.7.24
Monday Mrs Thomas	Phonics support Bumblebees class	12pm	Reception—by invite	22.4.24 Not on 6.5.24	8.7.24
Monday Mr Clarke	Cricket—please meet in library, then on field	3.10-4.15pm	Yrs 5 & 6	15.4.24	15.7.24
Monday Private Provider	Karate In hall	3.10-4.15pm	Years 1-6	15.4.24	15.7.24
Tuesday Mrs Phillips	Creative writing Hawks class	12.45-1.15pm	Year 4-6	23.4.24 Not on 14.5.24	25.6.24
Tuesday Mrs Lee	Mindfulness colour- ing and drawing Robins claa	12.40-1.10pm	Year 3	30.4.24	9.7.24
Tuesday Mrs Carey/Mrs Dearden	Phonics Booster Yr 1 classes	3-3.45pm	By invite	18.4.24	21.5.24
Tuesday Ultimate Coaching Private Provider	Football Outside	3.10-4.15pm	Years 3-6	16.4.24 Not on 2.7.24	16.7.24
Wednesday Mrs Tokunaga	Dodgeball Gym	8-8.30am	Years 3-6	24.4.24 Not on 5.6.24	3.7.24
Wednesday Miss Mulvihill	Photography Woodpeckers class	8-8.30am	Years 3&4	24.4.24	3.7.24
Wednesday Miss Cox	Mindfulness colour- ing and art club Penguins class	8-8.30am	Years 5 & 6	24.4.24	10.7.24
Wednesday Miss Beattie	Maths Booster Puffins class	12.40-1.10pm	Year 5—by invite	24.4.24	10.7.24
Wednesday Mrs Clarke	Wool club The Nest	12.40-1.10pm	Year 4	24.4.24	22.5.24
Wednesday Miss Malhotra	Sign language Owls class	12.45-1.10p,	Years 3 & 4	17.4.24 Not on 8.5 or 19.6	3.7.24
Wednesday Ultimate Coaching Private Provider	Football Outside	3.10-4.15pm	Years 1-2	17.4.24 Not on 26.6.24	17.7.24
Wednesday Mrs Carey	KS2 Choir club Music room	3.10-4pm	Years 3-6	5.6.24	3.7.24
Wednesday Private Provider	Dance Woking In Gym	3.10-4.10pm	Years 4-6	tbc	tbc
Thursday Mrs Banks	Year 2 Writing In Caterpillars	8am-8.30am	By Invite	25.4.24	27.6.24
Thursday Private Provider	Spanish In Library	3.15-4.15pm	R-6	25.4.24 NOT ON 20.6.24	11.7.24
Friday Mrs McAteer	Sketch club Falcons class	12.50-1.20pm	3-6	26.4.24	12.7.24

We are very lucky at Westfield to have the use of the Adult Education Centre for $\overline{\oplus}$ drop off and pick up. Please could we ask for your support:

drop off and pick up. Please could we ask for your support:			
Please DO	Please DON'T		
✓ Use the REAR carpark only	park on Bonsey Lane or Hoebrook close as		
	this causes problems with traffic flow and		
	overall safety. NO® PARKING		
√ Park in designated bays	Please do not park on the grass verge as it damages the grass.		
✓ BE AWARE parking enforcements are	park in front of driveways or the kitchen		
in place and you may be ticketed.	gates, or stop on any zigzag lines.		
✓ Be considerate when parking and using the car park	NO LOUD MUSIC ALLOWED NO LOUD Reduce emissions		
✓ Model the polite behaviour you would	Use aggressive language		
want your child to see and hear.	SHOULD SH		

The school gated car park is for <u>staff use only</u>, please do not drive in unless it is dropping off to breakfast club first thing in the morning.

Please be aware that whilst it is not an offence to park a vehicle on a grass verge unless there are waiting restrictions (yellow lines) on the road, as these also apply to the verge; therefore, do not park on the grass verges near the school and by the garages as you may be ticketed.



Application for leave of absence/exceptional circumstances

As parents, you have a legal responsibility to ensure your child's attendance at school. Holidays should be taken during the school holiday period. During the academic year pupils are at school for 190 days and at home for 175 days. Students are expected to attend 100% of the time.

Please fill in a request of absence form (available from the office or online) if you want to ask the Headteacher to authorise a *leave of absence* during term time. You must ask well in advance and you are strongly advised to request leave of absence before you confirm your arrangements.

New legislations (Education (Pupil Registration) (England) (Amendment) Regulations 2013) means that if an application is not "made in advance to the Head teacher by a parent with whom the pupil normally resides, and the Head teacher does not consider that leave of absence should be granted due to the relating to that application", then it will not be authorised. We will therefore not authorise any holidays.

If you take your child out of school without the approval of the school, you may be liable to receive a Penalty Notice <u>from Surrey County Council</u> for failing to ensure your child's regular school attendance. The fine is paid direct to Surrey *CC* not to the school.

Holidays in school time will not be authorised. Guidelines from the local authority are that they may issue a Penalty Notice (with a fine) to each parent, when students are taken out of school during term for 5 days or more and if this absence is recorded as unauthorised by the school (e.g. a holiday). Please note it includes cumulative absence over a 3 month period (several unauthorised absences that total 5 days within a 3 month period).

The amount payable on issue of a Penalty Notice is £60 (raising to £80 from August 2024) per parent per child if paid within 21 days of receipt of the notice, rising to £120 (raising to £160 from August 2024) if paid within 28 days.

If the penalty notice remains unpaid after 28 days, the Local Authority will consider a prosecution in the Magistrates Court. Please note that penalty notices are issued per parent/carer per child so a family of two parents and two children will receive 4 penalty notices. If the absence exceeds 20 days, your child's name will be removed from the school roll and you will have to reapply for a place on your return.

The Headteacher will consider the reasons for the request carefully, taking into account the effect on the continuity of your child's learning and your child's overall attendance rate, and then may authorise up to five days of absence. The Headteacher will notify you, via the office, of the decision within five working days of receiving your written application.

Leave of absence, for exceptional circumstances, will not be granted if additional leave is taken as holiday either side of this time. Proof of flights or other documentation supporting the request must be produced if asked for.

Monthly Attendance Letters

Monthly letters are automatically produced and sent to all parents whose children are late 4 times or more in a month. Monthly letters will also be produced to all parents whose child has an attendance below 90%, and for those between 91-94%. These letters will continue to be sent until the attendance is above 90%. Please be aware that this may take quite a few months.

Surrey Inclusion Officer (previously Education Welfare Officer)
The Surrey CC Inclusion Officer (Mrs Beverly King) also comes in half termly and conducts register checks and she may contact parents if children are consistently late or there are concerns about attendance.

Head Lice

Please note that when treating headlice it must be done over a 17 day period, please read the guidance below. It is then recommended you check your children's hair once a week.

Head Lice

Head lice and nits are very common in young children and their families. They do not have anything to do with dirty hair and are picked up by head-to-head contact.

Head lice can make your head feel: itchy like something is moving in your hair. The only way to

be sure someone has head lice is by finding live lice. You can do this by combing their hair with a special fine-toothed comb (detection comb). You can buy these online or at pharmacies.

How to get rid of head lice

Important - You can treat head lice without seeing a GP.

Treat head lice as soon as you spot them. You should check everyone in the house and start treating anyone who has head lice on the same day. There's no need to keep your child off school if they have head lice.

Wet combing

Lice and nits can be removed by wet combing. You should try this method first. You can buy a special fine-toothed comb (detection comb) online or from pharmacies to remove head lice and nits. There may be instructions on the pack, but usually you: wash hair with ordinary shampoo apply lots of conditioner (any conditioner will do) comb the whole head of hair, from the roots to the ends It usually takes about 10 minutes to comb short hair, and 20 to 30 minutes for long, frizzy or curly hair. Do wet combing on days 1, 5, 9 and 13 to catch any newly hatched head lice. Check again that everyone's hair is free of lice on day 17.

Medicated lotions and sprays

Ask a pharmacist for advice if you have tried wet combing for 17 days, but your child still has live head lice. They may recommend using medicated lotions and sprays. These kill head lice in all types of hair, and you can buy them from pharmacies, supermarkets or online. Head lice should die within a day. Some lotions and sprays come with a comb to remove dead lice and eggs. Some treatments need to be repeated after a week to kill any newly hatched lice. Check the pack to see if they're OK for you or your child and how to use them. If lotions or sprays do not work, speak to a pharmacist about other treatments.

You cannot prevent head lice

There's nothing you can do to prevent head lice. You can help stop them spreading by wet or dry combing regularly to catch them early. Do not use medicated lotions and sprays to prevent head lice. They can irritate the scalp. There's no need for children to stay off school or to wash laundry on a hot wash.

Neurodevelopmental support for children and young people (March 2024)

Please note that Surrey's Neurodevelopmental Pathway from Mindworks has changed and it is no longer possible to make referrals for a neurodiverse assessment in the same way that we once could. Parents and carers are now requested to support their child's needs through a range of support offered by Mindworks. Below is information that contains links, phone number and services that parents can access in order to support their child.

Support Available to Parents and Carers

All children young people and families can access additional support and strategies through Mindworks Surrey at any time <u>without needing a referral</u>. This includes:

- Access to general advice and support through an out of hours advice line for Neurodevelopmental support (0300 222 5755), which is available from 5pm -11pm, seven days a week, 365 days a year.
- This provides advice and signposting support to parents and carers who are struggling with behaviours, challenges or difficulties which could be related to neurodevelopmental needs, such as those associated with ADHD or Autism.
- Access to a 24/7 mental health crisis line (0800 915 4644) for children aged from six years, young people and their families or carers whose needs require immediate support.
- The Crisis Line is staffed by a professional who will provide advice, support, and signposting to a range of community services. It is open 24/7 and should be used when a child or young person's needs mean they require support in that moment and where there is a concern about managing safety needs.
- Strategies and interventions that may be helpful are also available on the website: Neurodevelopmental needs Mindworks Surrey.
- A <u>Learners' Single Point of Access</u> (0300 200 1015) for parents or carers with concerns about additional educational needs of a child living in Surrey.
- The service is open from 9am to 5pm, Monday to Friday, all year round (except bank holidays).
- Access and advice, including some support services to which families can self-refer https://www.mindworks-surrey.org/our-services/access-and-advice#:~:text=We%20are%20open%209%20am,team%20on%200300%20222%205755.



The Lightbox

EASTER HOLIDAY FUN

CLAY BARTMAN WORKSHOP

with Artist Madi Acharya-Baskerville

For 5-10yrs
Wednesday 3 April
2 - 3pm or 3 - 4pm
FREE, Booking advised
£5 Suggested Donation



For 11-16yrs Thursday 11 April 1:30 - 3pm £20

For more details or to book, see our website: www.thelightbox.org.uk



#LetsCreate

Gallery | Museum | Shop | Café | Venue Hire



WESTFIELD PRIMARY DATES FOR YOUR DIARY
Whilst we endeavour to keep the school dates fixed, we sometimes need to change these and ask for your support with amendments.

Monday	15th April	Summer term starts
Friday	19th April	8.50am Phonics screen meeting in hall for Yr 1 parents
Mon-Thursday	22nd—25th April	Bikeability level 1 for Year 4
Friday	26th April	10am Caterpillars class assembly followed by a book look until 10.35am
Friday	3rd May	10am Dragonflies class assembly followed by a book look until 10.35am
Monday	6th May	Bank holiday—no school this day
Wednesday	8th May	Year 3 trip to Winchester Science Centre
Thursday	9th May	Year 1 trip to Windsor Castle
Friday	10th May	10am Robins class assembly
Mon-Fri	13th-16th May	Year 6 SATS week
Friday	17th May	10am Owls class assembly
Mon-Fri	20th—24th May	Bikeability level 2 for year 6
Friday	24th May	10am Beetles class assembly, followed by book look until 10.35am
Mon-Fri	27th-31st May	Half term week
Tuesday	4th June	Year 2 trip to Brooklands Museum
Tuesday	11th June	9-11am Year 6 Sports day
Wednesday	12th June	9-11am Year R Sports day
Thursday	13th June	9-11am Year 5 Sports day
Friday	14th June	10am Bumblebees class assembly
Monday	17th June	9-11am Year 3 Sports day
Tuesday	18th June	9-11am Year 4 Sports day
Wednesday	19th June	9-11am Year 1 and 2 Sports day
Thursday	20th June	Summer fayre 2.30-4.15pm
Friday	21st June	10am Ladybirds class assembly, followed by book look until 10.35am
Wednesday	26th June	Wellbeing afternoon 2.30-4pm
Friday	28th June	10am Butterflies class assembly
Tuesday	2nd July	Move up day for children to new classes for September
Tuesday	2nd July	Parents of children in Year 1 & 2 in SEPT to meet new teachers in hall 3.15-3.45pm
Wednesday	3rd July	Year 6 Summer production 2pm
Wednesday	3rd July	Parents of children in Year 3& 4 in SEPT to meet new teachers in hall 3.15-3.45pm
Thursday	4th July	Year 6 Summer production 2pm
Thursday	4th July	Parents of children in Year 5 & 6 in SEPT to meet new teachers in hall 3.15-3.45pm
Friday	5th July	10am Woodpeckers class assembly
Thursday	11th July	Year 6 Leavers BBQ 4-5.30pm. Please note that children go home as normal at the end of the day, and return at 4pm for the BBQ.
Friday	12th July	10am Kingfishers class assembly
Friday	19th July	Year 6 Leavers assembly and graduation 10.30am
Friday	19th July	Year 6 finish at 11.45am
Friday	19th July	Years R-5 finish at 1.20pm