

Westfield Primary School

Bonsey Lane, Woking, Surrey, GU22 9PR Email: info@westfield.surrev.sch.uk Phone: 01483 764187 www.westfield.surrey.sch.uk



Headteacher: Mrs Karyn Hing

ADMISSION APPEALS TIMETABLE

Appeals are now being heard on a face to face basis, if you have difficulties attending please contact the School Appeals Service.

Appeals for September 2024 resulting from year of entry or transfer applications:

Offers made	Appeals lodged by	Appeals to be heard by
16 th April 2024	15 th May 2024	17 th July 2024 (40 school days)

Appeals will not start being heard until after the closing date for appeals to be lodged has passed.

Appeals lodged after the closing date will be heard within 40 schools days of the appeal deadline or 30 school days of being lodged, whichever is the later date.

Appellants will be sent notification of their appeal hearing at least 10 clear school days in advance of the hearing. Appellants will be sent a copy of the school's case 7 clear working days in advance of the hearing.

Appellants must ensure that any further evidence, not included within their initial appeal, is received by 5pm on the day notified in the letter with the details of the hearing. Any additional evidence or information received after this date might not be considered at the appeal hearing.

In year or immediate entry appeals:

Appeals resulting from in year admission applications will be heard within 30 school days of the appeal being lodged.









