

Westfield Primary Head's Newsletter— October 2023



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Welcome to October's newsletter, where did September go? The month seems to have rushed by and we have been back at school for a month already! As well as the excitement of starting a new school year, with new classes, teachers and topics to learn, we have also been busy with lots of curriculum enrichment activities and events! These have included:

- ◆ Year 2 have had a Superhero dress up and activity day
- ◆ Swimming has started for Year 4
- ◆ Our intergenerational link with Mayford Grange retirement village has restarted for our Year 3s
- ◆ Stone Age dress up and activity day for Year 4
- ◆ Year 3 held an Ancient Egypt dress up and activity day
- ◆ Class assemblies to parents
- ◆ Nerys Pearce, a Paralympian, came in and ran circuits workshops for the children
- ◆ There was an 'Aim High' writing workshop for children in Years 5 and 6
- ◆ Fire Safety visitors for Year 5

Our new Year R children have settled in very well into Westfield and are already making us very proud with their super learning behaviours and friendly manners. We are very glad they have joined us.

This term is always a very busy one, especially as it includes all the Christmas activities towards the end of term, so please do make a note of all the dates at the back of this newsletter, we would hate for you to miss out on any.

Later this month, and just before half term, we have our Parent Consultation meetings. This is when you are invited into school for a meeting with your child's teacher and you will be able to hear how they are doing and what next steps they will be working on. A positive partnership with parents is so beneficial to the children's learning and progress, please do sign up for a time slot when they are released.

This term we have introduced the Zones of Regulation into every classroom (these have replaced our class wellbeing barometers) and across the school. There is information on this further on in this newsletter, please do have a read. In addition, this term's Wellbeing Wednesday parent event (Wednesday 11th October) will be focussing on the Zones of Regulation. This event is in the afternoon, it would be lovely to see lots of our families there.

Please note, that on Thursday 19th October, we will be holding our Harvest assemblies for KS1 (our younger children) and KS2 (our older children) year groups and we will once again be taking donations for the Woking Food Bank. Thank you in advance for your support.

We look forward to seeing you at many, or all, of our exciting events for parents and carers.

Well-being and Mental Health at Westfield.

Happy Choose-Day

It's always choose-day. Here are some positive choices that you can start making, right now...

Choose progress over perfection.

Choose courage over fear.

Choose responding positively over reacting negatively.

Choose losing and learning over winning and celebrating.

Choose optimism over pessimism.

Choose you over trying to be someone else.

Choose acceptance over judgement.

Choose hard work over coasting.

Choose doing what's right over doing what's easiest.

Choose botheredness over can't-be-botheredness.

Choose kindness over meanness.

Choose Mondays over Fridays.

Choose giving it a go over giving up.

Choose personal responsibility over blaming others.

Choose opening your eyes rather than rolling your eyes.

But most of all, choose LOVE over anything else.

The above is taken from a blog from Dr Andy Cope at The Art of Brilliance. It has a great message, that we can choose our attitude and how we respond every day...and if we respond more positively we can impact our wellbeing and outlook. Which is a great thing! We can also act as positive role models to the young people around us, which can impact their wellbeing and feelings of happiness.

We hope you enjoyed last month's Happiness Calendar—Self-care September. This month the theme is: Optimistic October and the calendar can be found [HERE](#).

A bit more Well-being and Mental Health at Westfield!

A quick reminder...

You never really know...

the true impact you have on those around you. You never know how much someone needed that smile you gave them. You never know how much your kindness turned someone's entire life around. You never know how much someone needed that long hug or deep talk. So don't wait for someone else to be kind first. Don't wait for better circumstances or for someone to change. Just be kind, because you never know how much someone needs it.

- Unknown

A wonderful and important message above! We really don't know the true impact we have on those around us, so it is so important that we try and have a positive one.

It is also vital that we act as positive role models to those around us, especially those younger than us, including our children. If others see us being polite, kind and calm (even if we may not feel it inside) with each other, then they will learn appropriate and acceptable ways to treat others and communicate with others. This will help them navigate their worlds as they grow.

Our actions can also positively impact those around us—and isn't that a great thing?



#hello yellow—World Mental Health Day.

On Tuesday 10th October it is World Mental Health day and we are celebrating it with YoungMinds' #hello yellow day! We are inviting the children to come to school dressed in items of yellow clothing....they may want to come to school dressed entirely in yellow! It is a mufti day and we would love for the children to try and wear at least one yellow item.

YoungMinds are asking everyone to 'Stand out and Show Up' for children's mental health.

As well as a mufti themed yellow day, we will be carrying out acts of kindness and thinking about their impact and singing and recording a song.

It will be a fun day and most importantly we'll be raising awareness of children's mental health and helping everyone understand that it is 'ok not to be ok' and that there is help available if it is needed.



Reminder:

In school we allow and promote the drinking of water to aid hydration, concentration and overall good health. Children can access their water throughout the day.

It is good to remember that water is the healthiest choice for quenching your thirst at any time. It has no calories and contains no sugars that can damage teeth. If your children don't like the taste of plain water, try adding a slice of lemon or lime to their water bottles. It is worth remembering that sugary drinks can contribute to type 2 diabetes, heart disease and obesity, over time.

Please support your children's good health by ensuring they follow our school rules, policies and procedures. Thank you.

Online Safety

Snapchat features a number of functions to help your child manage who can see their content and how they interact with others. They can also use the reporting function to flag content that breaks community guidelines and upsets them.



Choose who can contact you

If your child is under 18, you can change this setting so that only friends can contact them.

To change this privacy setting:

Step 1 - Go to your profile and tap the gear icon in the top-right corner.

Step 2 - Scroll down to Privacy Control and tap Contact Me. Choose between Everyone and My friends. Tap your chosen option.

Manage chat settings

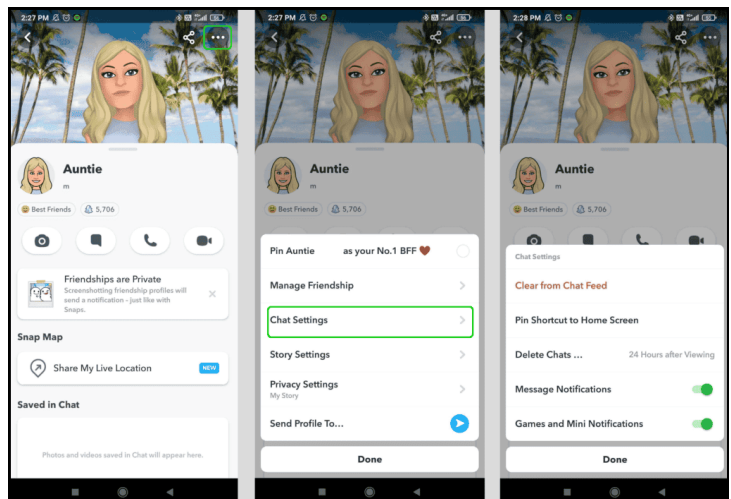
You can manage chat settings for each friend your child messages. This can limit what kind of contact they have as well as how long messages last or whether your child will receive notifications from the user.

To manage chat settings:

Step 1 - Go to the user's profile. This can be done by going to the chat and tapping on the user's profile image.

Step 2 - Tap the 2 horizontal dots in the top right corner. Select Chat Settings.

Step 3 - Toggle on/off each option you'd like to manage.







Zones of Regulation

We are very excited to be launching Zones of Regulation to our children this term. Zones of Regulation is a framework to help children identify, regulate and manage their emotions.

The Zones of Regulation use four colours to help children self-identify how they're feeling and categorise it based on colour.

The children are taught about the four colours, and supported in many different ways on how to name their feelings, identify their triggers and develop coping strategies and problem-solving skills.

Each day starts for your child by them identifying their emotional 'colour' which they are able to adjust throughout the day in response to how they are feeling.

			
Blue Zone	Green Zone	Yellow Zone	Red Zone
Sad Bored Tired Sick	Happy Focused Calm Proud	Worried Frustrated Silly Excited	overjoyed/Elated Panicked Angry Terrified

In each class, and in other areas around the school, Zones of Regulation Stations have been set up to enable children to regulate their emotions through easy access to the resources.



Zones of Regulation can be used at home as well as at school. Our website gives further information and support on how to do this. Follow this link to access this: <https://www.westfield.surrey.sch.uk/page/?title=Zones+of+Regulation&pid=1282>

Covid Advice

If your child is unwell and tests positive for covid, please email a copy of the test result to info@westfield.surrey.sch.uk.

The advice is if they are unwell that they could be off for up to 3 days and should avoid contact with people. If they are well they may return to school

Westfield Heroes

It's nice to be nice and if a member of Westfield staff made you smile then let us know and we will pass on your comments to them. It can be for absolutely anyone in school and for any reason - we'd just like to know! Maybe someone in the office was super helpful, someone made your child smile, your class teacher or LSA went the extra mile, or you were helped by a Well-Being Assistant or Nurture Lead, SEN-CO or Inclusion Leader, or you just want to say thankyou. Please click on the link and fill out the form it will take you to, then just add in the information about the Westfield Hero.

[Click](#) for the Westfield Hero form.





Westfield Primary School



Dear Parent/Carer,

Westfield Primary school has taken the opportunity to partner with Surrey Police to participate in the Operation Encompass scheme.

Operation Encompass is designed to provide early reporting on any domestic incidents that occur outside of school that may impact on a child's wellbeing and access to learning in school.

The scheme requires the police to report to the school's Designated Safeguarding Lead (DSL) after a domestic incident. The DSL is fully aware of the sensitivity and confidentiality of such information and will handle this information responsibly in accordance with our internal information sharing protocol to ensure that children receive the care and support they may need during the school day.

This scheme enhances our school commitment to ensure every child succeeds by providing timely and high quality pastoral care that improves the wellbeing and safety of all our children.

Further information is available on the [Operation Encompass website](#). Further information can also be found on the school's website and in the school's Privacy Notice.

Yours sincerely

Mrs Karyn Hing
Headteacher

Detective Inspector Dave Thomas
Surrey Police

2024-2025 Term Dates—please note the two week half term is in June next year.

Below are the dates for 2024-2025. You will note that there is a two-week half term in June 2025. We are aware that many parents take their children on holiday during term time as it is cheaper. By allocating a two-week half term in June we ask that parents use this time to go on holiday, as there will be no fines applied to these 2 weeks.

If you take your children out of school at other times in the year, then the usual fines from Surrey County Council will apply.

Academy Term Dates: September 2024 to July 2025**Autumn Term 2024**

Inset Days	Monday 2 nd September 2024
Pupils return	Tuesday 3 rd September 2024 at the normal time
Half term	Monday 28 th October to Friday 1 st November 2024
Pupils return	Monday 4 th November 2024 at the normal time
Term ends	Friday 20 th December 2024 at 1.20pm

Spring Term 2025

Inset Day	Monday 6 th January & 4 th April 2025
Pupils return	Tuesday 7 th January 2025 at the normal time
Half term week	Monday 17 th to Friday 21 st February 2025
Pupils return	Monday 24 th February 2025 at the normal time
Term ends	Thursday 3 rd April 2025 at 1.20pm









Summer Term 2025

Inset Day	Monday 21 st & Tuesday 22 nd July 2025
Pupils return	Tuesday 22 nd April 2025 at the normal time
Half term 2 weeks	Monday 26th May to Friday 6th June 2025
Pupils return	Monday 9 th June 2025 at the normal time
-Term ends	Friday 18 th July 2025 at 11.45am for year 6 Friday 18 th July 2025 at 1.20pm for years R-5

May Day Bank holiday this year Monday 5th May 2025.

Please note that the INSET dates may be liable to change.

We are very lucky at Westfield to have the use of the Adult Education Centre for drop off and pick up. Please could we ask for your support:

Please DO	Please DON'T
✓ Use the REAR carpark onlypark on Bonsey Lane or Hoebrook close as this causes problems with traffic flow and overall safety. 
✓ Park in designated bays	  as it damages the grass.
✓ BE AWARE parking enforcements are in place and you may be ticketed.	... park in front of driveways or the kitchen gates, or stop on any zigzag lines.
✓ Be considerate when parking and using the car park	  
✓ Model the polite behaviour you would want your child to see and hear.	Use aggressive language  

The school gated car park is for staff use only. please do not drive in unless it is dropping off to breakfast club first thing in the morning.

Please be aware that whilst it is not an offence to park a vehicle on a grass verge unless there are waiting restrictions (yellow lines) on the road, as these also then apply to the verge; therefore, do not park on the grass verges near the school and by the garages as you may be ticketed.

*Thank
You*

House Captains

Year 6 pupils take on a lot of responsibilities around school, and help other pupils in many ways. Our House Captains help to organise and distribute the house points that pupils receive for good work and behaviour, as well as other school events such as Sports Day.

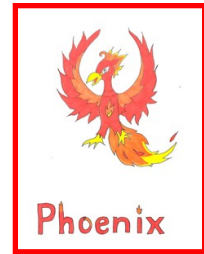
This year's House Captains are:

Phoenix: Samuel and Sapphire

Griffin: Hersley and Skarlett

Pegasus: Madhav and Faye

Dragon: Hisham and Aisha



Open Evening

Our open evening is taking place on Thursday 9th November 5-6.30pm.

Some children will be helping during this event. They will go home at the end of the school days as normal, and we ask that parents bring them back for the event. Letters will be sent out nearer the time.

Please note that all Parents and Carers are welcome to attend and to come and look around the school, and see the fun activities that will be in action on the night.



Author Visit



Bestselling children's author, Mel Taylor-Bessent, is visiting our school on Monday 9th October, to talk about her fantastically festive series, The Christmas Carrolls.



Mel will be talking about the magic of writing, the importance of perseverance and the power of spreading cheer through books and stories. In addition, she will be holding a Q&A with the students and signing copies of The Christmas Carrolls, The Christmas Competition and the brand new The Christmas Club - which students will be able to buy before it appears in

bookshops!

All books ordered via the school office will get a £1 discount (£6.99 instead of £7.99), which means you can purchase all three books for £20.97. Mel will also sign and dedicate them to the students. If your child would like to purchase the book/s or if you would like to purchase any additional copies for Christmas gifts, please place your order via Scopay, and state which book you would like to order. **The deadline for ordering is Tuesday 10th October.**

ABOUT THE CHRISTMAS CARROLLS:

The Christmas Carrolls is a funny, festive book for ages 7-12 about the world's most Christmassy family. With a hilarious main character (and a diva donkey who thinks he's a reindeer!), the book is about the magic of friendship, the power of spreading cheer, and what matters most at this very special time of year.

Shoebbox Appeal

We are very excited to announce that we will be supporting Link to Hope's Shoebbox Appeal again this year.

The special **Shoebboxes** of gifts are given to families who often have to make a choice between buying food or fuel at Christmas time - buying presents is just not a priority. Many of these families do not have running water, heating or electricity. Some live in appalling conditions, often living in just one or two rooms, and life for them is a real struggle to survive.

A shoebox for a family means that everyone receives a gift. A scarf for the mum, a tape measure for the dad, toys and games for the children as well as stationery and coloured pens. Also toiletries, toothpaste, shampoo and soap to keep everyone clean and free from the germs that make them ill. And of course sweets and chocolates for everyone - a family favourite!

We are kindly asking for monetary donations (for example 50p or £1), as well as **empty** shoeboxes and seasonal wrapping paper please. We will then use this money to buy items to fill all of our shoeboxes just as we usually do.

The deadline is Thursday 12th October.



Restart a Heart Day



KSS
AIR AMBULANCE CHARITY
KENT SURREY SUSSEX

RESTART A HEART DAY

Help us create a team of Little Lifesavers
Every child has the potential to **save a life**. They just need to know how.

<p>KS2 online sessions 09:30, 11:00, 13:30 What to do in an emergency and learn skills to help save a life</p> <p>CPR Awareness No kit needed just bring a cuddly toy</p>	<p>Mon 16th Oct 30 minutes online stream Join our Paramedics and practice CPR</p>	<p>Parents and children online sessions 16:00, 17:00, 18:00 Learn and build confidence together.</p> <p>CPR Awareness No kit needed just bring a cuddly toy or pillow</p>
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Sign up today aakss.org.uk/restart
Every participant has a chance to win a visit to our helicopter base and meet our crew!
*terms and conditions apply

On Monday 16th October our Y5 & Y6 will be joining an online interactive CPR awareness session hosted by a paramedic team from Air Ambulance Charity Kent Surrey Sussex (KSS) to mark 'Restart a Heart Day'. The light touch session has been carefully planned and is designed to be both fun and informative and focuses on who to call in an emergency, knowing your address etc., with an CPR interactive demonstration for pupils to follow.

We're asking that the children bring in a cuddly toy as their patient on that day and more information will follow shortly from the class teachers.

Should parents wish to join in the learning, Air Ambulance Charity Kent Surrey Sussex (KSS) are also offering parent and child 30-minute sessions later in the day at 4pm, 5pm or 6pm - to register visit aakss.org.uk/restart.

Again this session is on CPR Awareness and no kit is needed - just have a cuddly toy or pillow to hand for the interactive demonstration.

Friends Of Westfield—Class Reps for 2023/24

Please contact your rep via the email address provided so they can send you a link for your class WhatsApp group.

Please note - these groups are for class and school issues/news/information . They are not to be mis-used by parents attempting to promote their business. Other parents and carers have not agreed to share details for this purpose & you will be removed.

	Class	Rep Name	Rep Contact
R	Bumblebees	Lucie Ridout	lucie_6@icloud.com
	Butterflies	Robert Hines	roblphines@hotmail.com
1	Ladybirds	Tiegan Edwards	tiegan.s@hotmail.co.uk
	Beetles	Kathryn Beadle	kathrynbeadle4@gmail.com
2	Dragonflies	Melanie Cooke	Melanie@melaniepaice.com
	Caterpillars	Anna Simons	annaesimons@yahoo.co.uk
3	Owls	Joanna Marshall	Joanna.marshall@me.com
	Robins	Victoria Schofield	alana_vic@hotmail.com
4	Woodpeckers	Jo Risk	jorisk@hotmail.co.uk
	Kingfishers	Carolyn Hickman	carolynphickman@gmail.com
5	Puffins	Rachel Walton-Meadway	rmw1403@hotmail.com
	Penguins	Nikki Smith	nikki_c_taylor@hotmail.com
6	Hawks	Helena Gibson-Moore	helenagib-sonmoore@gmail.com
	Falcons	Tracey Yeong	tracyshepp@hotmail.com

Friends Of Westfield

For anyone who shops at Tesco, you may have seen little blue tokens that you get once you've paid. You pop these into a little box on your way out to vote for an activity or project. You may have also seen adverts for Tesco's Stronger Starts on social media or TV.

Westfield PTA have been chosen to be in local Tesco stores for 3 outdoor projects from 1st October to mid January. If we come in 1st place, we will receive £1500, 2nd place £1000 and 3rd place £500.

Please tell everyone you know and when you're shopping in Tesco to vote for The Friends of Westfield!

List of stores:

Brooklands Extra KT13 0XF
West Byfleet Express KT14 6JA
Woking Express Knaphill 15 High St Express
Woking Guildford Rd Express GU22 7PX
Woking Express, Commercial way
Chobham Station Road Express GU24
Guildford Supermarket GU2 7UN
Guildford Railton Rd Express GU2 9JX
Milford Surrey Express GU8 5HJ
Guildford Bridge Express GU1 4RY



The Friends of Westfield

Registered Charity Number: **1186049**

E: westfieldprimarypta@gmail.com

FB: www.facebook.com/FOWPrimarySchoolWoking

W: friendsofwestfield.co.uk

Absence for Children

If you consider that there are exceptional circumstances relating to your request, please let the school have full details. Each application for a leave of absence will be considered on a case by case basis.

Penalty Notices to Address Poor Attendance at School

A Penalty Notice may be issued as an alternative to the prosecution of a parent/carer for their child's unauthorised absence from school (absence without the agreement of the school or not covered by a medical note) and will be used by Surrey County Council in the following circumstances :-

1. Pupils identified by police and Inclusion Officers (formerly Education Welfare Officers) engaged on Truancy Patrols and who have incurred unauthorised absences.

2. Leave of absence in term time (5 days or 10 sessions or more).

- Please be aware that The Education (Pupil Registration)(England)(Amendment) Regulations 2013, which became law on 01 September 2013 state that Headteachers may not grant any leave of absence during term time unless there are exceptional circumstances.
- The Headteacher is also required to determine the number of school days a child can be away from school if leave is granted.
- In such cases the Headteacher/Governing Body must decide whether there are exceptional circumstances. They may request that the Local Authority issue Penalty Notices when the absence is not authorised.

Warnings will not be given where it can be shown that parents have been notified that such absences will not be authorised.

3. Finally, the issuing of a Penalty Notice will also be considered where it is judged that a parent is failing to ensure their child's regular school attendance.

This will be considered when a pupil has incurred 7 or more unauthorised sessions in the previous 6 school weeks, which may include a pupil arriving late after close of registration.

If you believe at any stage that your child's absence from school may leave you liable to receive a Penalty Notice, it is extremely important that you act without delay to secure their regular attendance.

If you have any questions or require further support to achieve an improvement in your child's attendance, please contact your child's school or the Inclusion Officer.

Penalty Notice relating to Exclusions

If a child is excluded from school, Section 103 of the Education and Inspections Act 2006 places a duty on parents/carers to ensure that their child is not in a public place without justifiable cause during school hours.

This duty applies to the **first five days of each exclusion**. Failure to do so will render the parent/carer liable to a Penalty Notice. (Alternative education provision will be made available from the sixth day of any exclusion.)

Amount Payable for a Penalty Notice

The amount payable for a Penalty Notice issued in any of the above circumstances is currently £60 if paid within 21 days of receipt of the Notice, rising to £120 if paid after 21 days but within 28 days.

If the Penalty Notice is not paid, the local Authority must consider a prosecution in the Magistrates Court for the offence for which the Notice was originally issued.

Please be aware that each parent is liable to receive a Penalty Notice for each child who incurs unauthorised absences, for example, if there are two parents and one child, each parent will receive one Penalty Notice.

If there are two parents, and two children incur unauthorised absences, each parent will receive two Penalty Notices, which in this case would amount to £120 each if paid within 21 days.

Surrey County Council is not responsible for authorising pupil absence and therefore cannot withdraw any Penalty Notice requests without the written permission of the Headteacher.

Advice and support is available from an Inclusion Officer by contacting your local Education Office as follows :-

North West	-	Tel: 01483 518130	South West	-	Tel: 01483 517179
North East	-	Tel: 01372 833588	South East	-	Tel: 01737 737777



Autumn Wellbeing Wednesday

An exciting event to promote wellbeing at home is taking place...

...Wednesday October 11th 2023 for parents and carers of children of Westfield Primary School.

From 2.30pm until 3.10pm, the event is for parents and carers to come to play and engage in wellbeing activities.

From 3.10pm to 3.45pm, the event is open to parents, carers and their children.



Free wellbeing gift bag for everyone!

**Inclusion Team : Family Information Service : School Nurse Team
Mindworks : Foodwise Food Coach : The Lighthouse
The Family Centre : Be Your Best Programme**



October Holiday Activities

Dancing Skeleton Puppets

Tuesday 24th Oct
11-12:30pm or 2-3:30pm
Ages 7-12, £4

Come along to the museum to put together a wooden skeleton marionette puppet. Then decorate it to be as scary or friendly as you want!

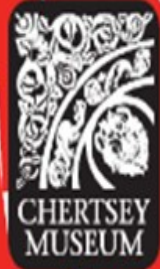
Autumn Bunting

Thursday 26th Oct
10-11am or 11:30-12:30pm
Ages 4-12, £3

Create a string of paper bunting.
It can have a spooky Halloween theme or
an autumn theme - your choice!
(An adult must stay with 4 and 5 year olds.)

Booking is essential

Book online at
<https://chertsey-museum.arttickets.org.uk>
or by phone: 01932 565 764



www.chertseymuseum.org/events

Call 01932 565764 to book your place

The Olive Matthews
— COLLECTION —

Runnymede
BROMFAM COUNCIL



WESTFIELD PRIMARY DATES FOR YOUR DIARY

Whilst we endeavour to keep the school dates fixed, we sometimes need to change these and ask for your support with amendments.

Monday	2nd October	Individual & sibling photos (only siblings in the school)
Thursday	5th October	9am Year 3 book look in wild garden
Friday	6th October	Year 2 class assembly 10am- Dragonflies
Monday	9th October	2.30pm Year R book look in wild garden
Tuesday	10th October	9am Year 4 book look in wild garden
Tuesday	10th October	#Hello Yellow day—see page 4
Tuesday	10th October	2.30pm Year 5 book look wild garden
Thursday	12th October	9am Year 2 book look in wild garden
Thursday	12th October	2:30pm Year 1 book look in wild garden
Friday	13th October	Year 5 class assembly 10am- Puffins
Friday	13th October	2.30pm Year 6 book look in wild garden
Tuesday	17th October	Parents Evening 3.20-5.30pm
Thursday	19th October	9.15am Junior Harvest Assembly
Thursday	19th October	11am Infants Harvest Assembly
Thursday	19th October	Parents Evening 3.20-5.30pm
Two week half term	23rd October— 3rd November	Half term
Thursday	9th November	Open evening 5-6.30pm
Friday	10th November	Year 5 class assembly 10am- Penguins
Monday	13th November	Mufti day—chocolate donations for tombola
Wednesday	15th November	Year 3 Robins trip to Pizza Express
Thursday	16th November	Year 4 class assembly 10am- Woodpeckers
Tuesday	21st November	Mufti day—bottle donations for tombola
Tue & Wed	21st & 22nd November	Flu immunisations
Thursday	23rd November	Year 4 class assembly 10am- Kingfishers
Wednesday	29th November	Christmas fair 2.45-4.30pm
Thursday	30th November	Christmas assembly for year 3 at 2.15pm
Friday	1st December	Christmas jumper day
Friday	1st December	Christmas assembly for year 5 at 2.15pm
Monday	4th December	Christmas assembly for year 4 at 10am
Tuesday	5th December	Year R advent assembly at 10am
Wednesday	6th December	Year 6 Christingle at St Marks Church at 2pm
Thursday	7th December	Christmas assembly for year 1 at 10am
Friday	8th December	Christmas jumper day
Friday	8th December	Christmas assembly for year 2 at 10am
Thursday	14th December	Christmas jumper day (to be worn over uniform)
Friday	15th December	1pm Carols around the tree. Pupils break up at 1.20pm