



Westfield Primary School

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Headteacher: Mrs Karyn Hing

15th July 2021

Dear Parents and Carers,

As we arrive at the end of another academic year, another year impacted by Covid-19, we wanted to wish you all a very happy and restful Summer holiday and also remind you of some of the routines and procedures that will be in place from September. You have already received this information; however, September probably feels a long way off so we thought it would be helpful to send them out again and suggest that you keep them somewhere handy - perhaps stick this letter on your fridge door so it's somewhere handy for reference.

This summary outlines the **changes we hope to have in place for September**. This is of course under constant review based on the government roadmap. The safety and wellbeing of our children and staff is absolutely paramount.

School uniform, PE kits and well being dress down days on Friday.

PE

Children will continue to come to school wearing their PE kits on their allocated PE days including trainers. This will enable children to wear a clean PE kit for PE and also maximises time in the curriculum, ensuring everyone participates as children will no longer need to get changed or forget their kits.

In September these will be the allocated PE days for each class:

Year group	Allocated PE days
R Bumblebees	Monday & Thursday
R Butterflies	Monday & Thursday
1 Ladybirds	Monday & Wednesday
1 Beetles	Monday & Thursday
2 Caterpillars	Tuesday & Thursday
2 Dragonflies	Thursday & Friday
3 Robins	Monday & Wednesday
3 Owls	Wednesday & Friday
4 Kingfishers	Wednesday & Friday
4 Woodpeckers	Wednesday & Friday
5 Pelicans	Tuesday & Friday
5 Puffins	Tuesday & Friday
5 Penguins	Wednesday & Friday
6 Hawks	Tuesday & Wednesday



Engage, Enrich, Excel Academies
T/A Westfield Primary School
Registered Office: The Cambridge Primary School
Queens Avenue, Wellesley, Aldershot, GU11 4AA
Company Registration Number 9279884
(England and Wales)



6 Falcons	Monday & Wednesday
6 Eagles	Monday & Wednesday

Friday dress down/mufti well-being day.

On these days there is still no additional jewellery. A single stud earring in each ear and a watch only. Clothing and shoes must be appropriate and your child should be able to run around on the playground i.e. no midriff showing, **no** ripped clothing or ripped jeans, no heels/ slip on shoes/ flip flops.

If this is your child's PE day, then they can wear a mufti PE kit and trainers.

Every other day (except PE and Dress Down Friday) they must wear full school uniform and black school shoes.

This is a reminder of the school uniform and PE kit.

School Uniform	PE kit
<ul style="list-style-type: none"> White Polo Shirt (Infants) & White blouse/ white shirt with tie (Juniors) Grey trousers or school shorts (no leggings), skirt, skorts (shorts that look like a skirt) or pinafore, that must be knee length or longer Burgundy logo or plain jumper/cardigan. Plain white, grey or black socks that are below the knee/tights. <p><u>Optional Summer Uniform</u>- may be worn from the start of the Summer term until Autumn half term (End of October)</p> <ul style="list-style-type: none"> Blue & white checked dresses may be worn, that must be knee length or longer White cotton shirt with collar (short sleeves) or polo shirt without ties for Juniors. If a hijab is worn to school, it must be plain black, white, blue, burgundy or grey. The hijab should be a fitted item not a loose headscarf for health and safety reasons. All hair bands/ clips/ bows must be in school colours only which are black, white, blue, burgundy, grey, or matching the school summer dresses. Long hair is to be tied back at all times. 	<ul style="list-style-type: none"> Burgundy T-shirt. Navy/ black shorts. Plimsolls. Trainers for games. Socks not tights. Drawstring bag for spare kit. Plain dark (black or blue) tracksuits (Optional).
Footwear	PE footwear
<ul style="list-style-type: none"> Sensible flat black school shoes, no trainers or boots (Velcro for children who cannot independently tie their shoe laces.) 	Trainers for outdoor use

Parent/Carers Learning Consultations meetings

In the Autumn term Parent/Carers Learning Consultation meetings will continue to take place on the telephone (10 minutes), with an opportunity to sign up and come to see your child's books before this. This will take place in our Wild Garden.

Class emails

In September we will continue to use class emails to enable parents to contact the class teacher directly. These emails are accessed by the class teacher during the working school day.

Class name	Teacher	Email
Bumblebees	Mrs Thomas	bumblebeesclass@westfield.surrey.sch.uk
Butterflies	Miss Wallis	butterfliesclass@westfield.surrey.sch.uk
Beetles	Miss Creasy	beetlesclass@westfield.surrey.sch.uk
Ladybirds	Miss Inch	ladybirdsclass@westfield.surrey.sch.uk
Caterpillars	Mrs Banks	caterpillarsclass@westfield.surrey.sch.uk
Dragonflies	Miss Mulvihill	dragonfliesclass@westfield.surrey.sch.uk
Owls	Miss Bates	owlsclass@westfield.surrey.sch.uk
Robins	Mrs Lee	robinsclass@westfield.surrey.sch.uk
Kingfishers	Mr Clarke	kingfishersclass@westfield.surrey.sch.uk
Woodpeckers	Mrs Tokunaga	woodpeckersclass@westfield.surrey.sch.uk
Pelicans	Miss Beattie	pelicansclass@westfield.surrey.sch.uk
Penguins	Miss Painter	penguinsclass@westfield.surrey.sch.uk
Puffins	Miss Liddiard	puffinsclass@westfield.surrey.sch.uk
Eagles	Mr Hunt	eaglesclass@westfield.surrey.sch.uk
Falcons	Mrs McAteer	falconsclass@westfield.surrey.sch.uk
Hawks	Mrs Phillips	hawksclass@westfield.surrey.sch.uk

Marvellous Me - please request a sign-up letter from the office if you have not already done so to receive direct updates and information from class teachers.

Seesaw, remote Learning and home learning

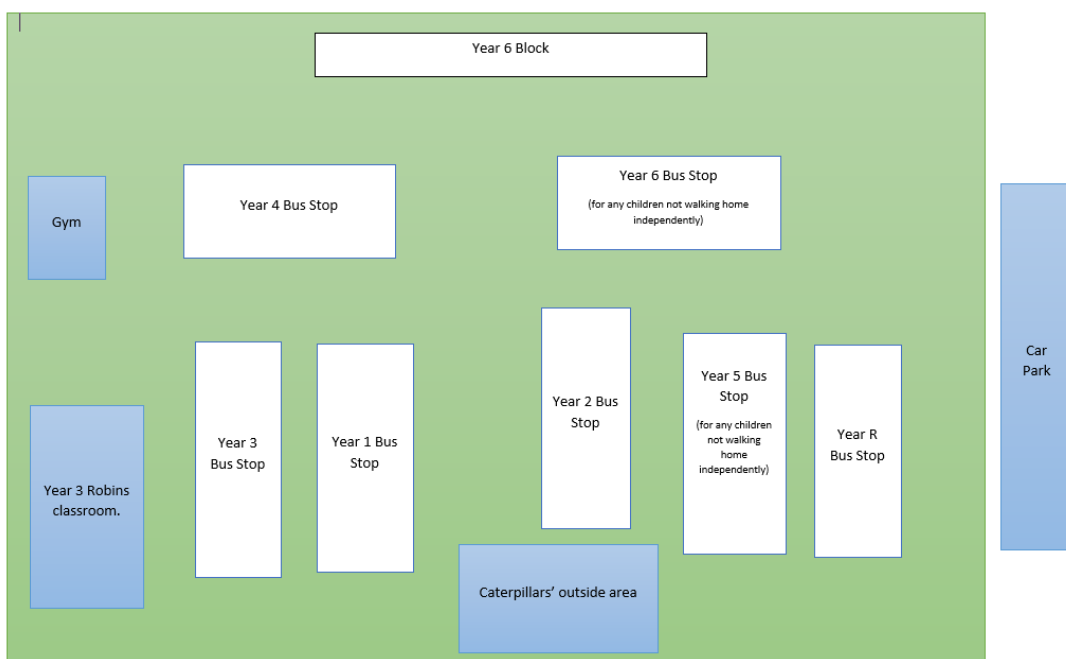
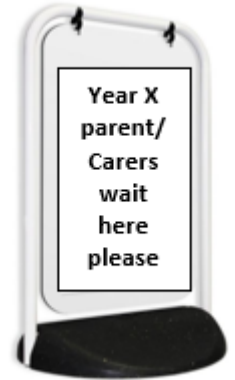
We will continue to set home learning for Key Stage 2 and some opportunities for EYFS/ KS1 children using Seesaw, the feedback from the children has been really positive regarding Seesaw. We will continue to set remote learning, in line with DFE guidance, which is currently for children with confirmed COVID cases (if they are well enough), children who have been in contact with a confirmed case and need to isolate, for bubble closures and for children quarantining in line with government recommendations. As you will be aware, **the government plans to scrap the need for isolation if you have been a close contact to a confirmed case from 16th August**. Therefore, it is unlikely we will have any 'bubbles' closing, unless the government or PHE reinstate these, either nationally or in our locality. We will not set remote learning for children who take unauthorised holiday or leave or for children who are generally unwell, if they are well enough to complete their home learning at home they should be in school.

Collections and Pick ups

From September, we will return to our 'normal' school timings.

Drop off - The school day will start at 8:40am, with the school gates opening at 8.35am for children only to walk onto the playground without parents/carers, as they do now. The children will be welcomed into school by our school staff. The gates will close at 8:50am. Please ensure you arrive on time as every minute of the school day counts!

Pick up - The school day will finish at 3.00pm for Year R, 3.05am for Years 1 and 2 and 3.10pm for Years 3,4,5, and 6. The gates will open at the end of the day at 3:00pm. Parents may pick up from the playground but should remain in the area for their child's year group which they are collecting from- these will be indicated by a sign like this (see picture on right). Please help us to keep everyone safe by staying in your designated area, leaving promptly (gates will close at 3:20pm) and we request only one parent to collect please. Once you have collected your youngest child you can move to the next collection point. This is to minimise cross over of families and year groups. COVID won't have disappeared by September! Year 5 & 6 pupils will be released independently to walk through the main school exit/ entrance at the front of the school (unless you inform us in writing you wish to collect them on school premises). If you are collecting a younger child and wish your Year 5 or 6 child to join you, he or she should walk to your collection point to leave together. Please see below for a 'map' of where each year group's collection point will be. Updated government guidance indicates that from 19th July, and therefore from September also, masks are no longer compulsory, but are 'expected and recommended' in crowded places. Therefore, you may feel more comfortable wearing a mask when picking up your child. Our staff will continue to wear masks when bringing your children out to you at the end of the day.



School trips and events

We are planning some school trips/ external visitors, to deliver workshops, in the new academic year alongside in-house workshops. These provide children will valuable practical first-hand experiences. We also plan to begin the year with our Diversity Week and will be holding an Aspirations day on September 23rd.

School clubs

We will be continuing to operate our FREE school clubs **run by teachers** in the Autumn term - these enrichment opportunities allow children to access a variety of sporting and creative opportunities outside of the curriculum. More information about signing up for these clubs will be sent in September when the children return to school. There are also some external paid clubs that run at school- information about these will be shared as we receive leaflets. We also have the privately run breakfast and after school provider, Pleiades, running daily.

Birthday celebrations

Children are able to bring sealed sweets into school on their birthdays - although do not feel you have to! These must not contain nuts. They will be sent home with the children for parents to decide whether they are suitable for their child.

Bags

From September, children may bring their bags to school every day, which will be stored in the class cloakrooms, along with their coats. Due to limited space in the cloakrooms please ensure children do not bring oversized bags. A book bag is sufficient. We have separate lunch trolleys for lunch boxes.



A Westfield book bag.

Virtual Class Assemblies

Through our surveys and from positive feedback you, the parents, have let us know that you have enjoyed our virtual class assemblies and the chance to watch them alongside your child. We have decided to continue with these from September meaning that everyone can enjoy them at a time convenient to them and not risk missing them due to other commitments.

Drop in after you've dropped off!

This opportunity will be resuming once again from September - it will look slightly different. Once the school pedestrian gate closes to children at 8.50am (this means the playground gate will also be closed), a member of the Inclusion team will be on the gate to "re-open" the gate to parents wishing

to gain support through our Parents' Information Hub. These sessions will be held in our Wild Garden where we will have covered seating (these will be temporary covers until our new, permanent ones arrive) and Wi-fi access.

And finally ...

This has been a tremendously different year for us all; we have missed being together as a school community and missed the normal activities we are used to doing and used to take for granted. I was overwhelmed with the kind and positive comments made by parents and carers regarding our wonderful school staff such as:

"We just wanted to express our gratitude to you and all the staff who seem to be working tirelessly to give all the children the absolute best opportunities for learning, even during this trying time of hybrid teaching."

"Thanks to you and all your colleagues for the assistance and support you have given... it has been invaluable..."

I would like to echo these comments and say a huge heartfelt thank you to all our staff for their commitment to the children and the school over the past year. Now more than ever we all need to help our children and ourselves to stay as positive and resilient as possible. I appreciate that this can be hard when we are faced with uncertainty, but your efforts as parents and carers have a huge impact on your children. **You have done an amazing job**, thank you for the support you have given to the school over the past year.

Together we will come through this stronger, and when we come out the other side of this, we will celebrate, whilst remembering the sacrifices we have all made. In the words of Sir Captain Tom *"the sun will shine on you again and the clouds will go away, tomorrow will be a better day."* We can't wait for the sunshine in September which I am sure will enable our school community to shine and thrive once again!

Wishing you all a very happy Summer holiday and we look forward to seeing most of you in September. To our Year 6 leavers we say, "Good luck, we will miss you, but we know you will go on to do great things in your new schools!"

With very best wishes,

Karyn Hing

Head Teacher

