



Westfield Primary School

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Headteacher: Mrs Karyn Hing

19th October 2018

Dear Parent/Carer,

We have been informed that after half term the Adult Education site will be bringing in Car Park enforcement, using District Enforcement Limited, signage will be in the car park to indicate this.

We will continue to be able to use the carpark for drop off and pick up daily. We will pass a list of key events planned ahead in the term, e.g. open evening, Christmas productions, Christmas Fair and parents evening to adult education and this list will be published on the school website under parents' information and titled "School Events." This is not an exclusive list of school events, but are the planned events which adult education have approved.

Unfortunately, for smaller events that occur ad hoc throughout the year, you will not be able to use the car park without risk of incurring a fine, unless you confirm with their reception that you are able to park for a school event, should the car park spaces be available.

Kind regards,

Mrs Karyn Hing
Headteacher



Engage, Enrich, Excel Academies
T/A Westfield Primary School
Registered Office: Old Bisley Road, Frimley, Surrey, GU16 9RE
Company Registration Number 9279884 (England and Wales)

