

Westfield Primary Head's Newsletter– July 2025



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A warm welcome to our July newsletter! It is hard to believe we are here at the final newsletter of this academic year, looking back it feels like the months have flown by! Time moves quickly when you're having fun and constantly learning!

June at Westfield was another busy and enjoyable month, some of the extra-curricular activities the children enjoyed, included:

- ◆ Year 2's trip to Brooklands Museum
- ◆ Class assemblies from Beetles, Bumblebees and Butterflies
- ◆ Year 3 continued their visits to our friends at Mayford Grange retirement village
- ◆ Sports day events for every year group
- ◆ Jungle Rumble drama workshops from Perform for Years R to 2
- ◆ Year 6 enjoyed a day of 'enrichment' workshops, which included an interactive workshop based around the judicial system in the UK—there was lots of great feedback from the children about this
- ◆ Year 6 put on a Science fair in the hall, after a week long Science themed week
- ◆ An after school rounders tournament at Pirbright school
- ◆ An assembly from 'Engage', all around transition
- ◆ Year 6 held an 'Enterprise' week, forming companies, designing, producing and marketing products and then selling them at their own event to the children in KS2

There was also a wonderful summer fair for the whole school community to enjoy. A huge thank you to our FOW (Friends of Westfield) for all their hard work and time given to make this event so successful, and of course a massive thank you to our chair, Rachel Walton-Meadway, for all her tireless support and leadership of the FOW! We shall really miss her when she steps down at the end of this term.

In addition to all of the above, we also welcomed our new Year R children to visit us for some 'stay and play' sessions. Our current Year R children were really helpful in helping them settle in and showing them all our fabulous resources which they had fun using.

Your child's annual end of year report will be coming home on Monday 7th July, please do take some time to read these and celebrate all the progress they have made over this academic year. We are very proud of everything they have achieved.

Please do take some time to look at the remaining dates at the back of this newsletter, and make a note of any that you need to be aware of, we wouldn't want anyone missing out. This is especially pertinent for our parents of Year 6 children, as there are lots of exciting 'leavers' events' for them.

As we head towards the holidays, we want to wish our Year 6 leavers every success and happiness as they move on to their secondary schools. We know they will do themselves proud and we can't wait to hear of all their successes, do come back and visit us and let us know how you're getting on!

We wish you all a very happy and restful Summer break and we look forward to seeing you again in September!



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Well-being and Mental Health at Westfield.

At Westfield we follow the 5 Ways to Wellbeing, these five strategies help support our wellbeing; helping us recognise, name and regulate our emotions.

We have weekly 'wellbeing time' and in these sessions we explore and learn about each of the '5 ways'. This helps increase our knowledge of ways to improve our wellbeing, but also increases our ability to recognise our own emotions and also the different ways that work for us to improve how we are feeling day to day.

We are all different and unique and what helps our wellbeing will also be unique to us. It's important we all find out what works for us!

To help us remember the 5 Ways to Wellbeing, we use the acronym, 'CLANG' (connect, learn, active, notice, give). The 5 ways to wellbeing are, in the 'CLANG' order:

- To connect
- To keep learning
- To be active
- To take notice
- To give

These are also listed below in the helpful picture.



Over the summer, why not try out these different ways to wellbeing as a family and discover the different ways that you can improve your wellbeing?

Don't forget our '100 things to do before you leave Westfield' activity sheet is available on our website and contains many activities which fit into the '5 ways', do take a look. For easy access you can follow the link [HERE](#).

This month's Action for Happiness calendar has the theme of 'bouncing back' and building resilience and is called, **Jump back up July**. You can find the calendar by following the link [HERE](#).

Have a wonderful July and enjoy following the '5 Ways to Wellbeing'! **CLANG!**

Online Safety

With so much focus on AI in the media at the moment, it is important to be familiar with the popular tools. This is a focus on Chat GPT.

Exploring popular AI tools

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What is ChatGPT?

ChatGPT helped write the following in response:

ChatGPT is an AI tool from OpenAI that can generate human-like text in response to prompts. It's used in chatbots, language translation tools and more.



ChatGPT learns from already-existing information and can understand natural language.

Good to know:



ChatGPT often refers to the online chat tool. However, ChatGPT also refers to the programme used in other apps or platforms.

The online tool is free and available in-browser. Other apps and platforms, though, might use it and charge you to do so.

Exploring popular AI tools

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Is ChatGPT safe for kids?

ChatGPT's generated text responses depends on the prompts it receives. If used in a chatbot or app designed **for** kids, it the owner of that platform should have filters in place to protect children. However, that might not be guaranteed.

OpenAI, which is the creator of ChatGPT, require users to create an account to use the service. Only those over 13 who have parent permission can do so.

So, it's important for parents to use ChatGPT with their child to help understand safe use. There are currently no safety settings to control the content.



All Rise Enrichment Day

Year 6 had a fantastic enrichment day on Thursday, 18th July. We had a visit from James Stewart, an ex-solicitor. He talked through the legal system in the UK, and how and why laws are made. James explained what happened when people were arrested and went to court. We talked about the rights and responsibilities that children have—and what the difference is! We looked at the different types of evidence that can be collected at a crime scene—and had a go at spotting evidence ourselves.

Our favourite part of the day was taking part in a court case. We had a defendant accused of dangerous driving; a prosecution barrister; a defence barrister; a judge; jury; witnesses and the public gallery. We all took on a role and had to dress up as our character.

It was great fun, and we learnt a lot about how a trial takes place.



Another workshop that we had was First Aid. We learnt how to deliver CPR, how to check if someone is conscious, and how to put somebody into the rescue position. We looked at a defibrillator and how it works to restart a heart!

Good Bye & Good Luck!

As mentioned in our last newsletter, at the end of this term we will be saying good bye to Mr Kurt Clarke, Mrs Hayley Collins and Mrs Sarah Dearden. We will miss them all hugely, but we wish them all every success and happiness in their new ventures. We are very grateful for all they have done and given to Westfield Primary and our school community.

We look forward to having them visit us and hearing everything they have been up to.



Year 2 Brooklands Museum

The children were very excited about our trip to Brooklands Museum. This trip supports their topic this term based around inventions and contraptions. While we were at Brooklands, we saw how planes have changed from the first one, to modern ones. The oldest plane we saw could only



stay in the air for a few minutes! We saw the first car and the vehicles showed how they have developed over time, from horse-drawn to engines. The penny farthing bike was a particular favourite of the children and they were very curious about how to get on and off the bike!



Westfield Heroes

It's nice to be nice and if a member of Westfield staff made you smile then let us know and we will pass on your comments to them. It can be for absolutely anyone in school and for any reason - we'd just like to know! Maybe someone in the office was super helpful, someone made your child smile, your class teacher or LSA went the extra mile, or you were helped by a Well-Being Assistant or Nurture Lead, SENCO or Inclusion Leader, or you just want to say thankyou. Please click on the link and fill out the form it will take you to, then just add in the information about the Westfield Hero.

[Click](#) for the Westfield Hero form.



Government Consultation

The government has launched a consultation on Local Government Reorganisation in Surrey. It is open for seven weeks, until 5 August and anyone can take part.

This consultation is part of the government's devolution plans for transferring more powers from government to local or regional authorities.

The consultation is here: [Surrey: Local government reorganisation - GOV.UK](#)

Surrey County Council, Elmbridge Borough Council and Mole Valley District Council are recommending that Surrey is arranged into two new unitary councils, East Surrey and West Surrey. These two councils would work with an elected Mayor who would create a new Strategic Authority covering the county of Surrey. This plan is supported by key local partner organisations, including health, police and fire, business and community leaders.

We urge everyone in Surrey to take part in this government consultation to help us build a stronger future for Surrey. Two unitary councils will simplify services, save money and strengthen communities. This is an important opportunity for people to have their say.

Online Resident Event

Surrey County Council, Elmbridge Borough Council and Mole Valley District Council are hosting a resident information event on the evening of 7 July to explain LGR and our proposal. Sign up here: [Events - local government reorganisation \(LGR\) - Surrey County Council](#).

Application for leave of absence/exceptional circumstances

As parents, you have a legal responsibility to ensure your child's attendance at school. Holidays should be taken during the school holiday period. During the academic year pupils are at school for 190 days and at home for 175 days. Students are expected to attend 100% of the time.

Please fill in a request of absence form (available from the office or online) if you want to ask the Headteacher to authorise a *leave of absence* during term time. You must ask well in advance and you are strongly advised to request leave of absence before you confirm your arrangements.

New legislations (Education (Pupil Registration) (England) (Amendment) Regulations 2013) means that if an application is not "*made in advance to the Head teacher by a parent with whom the pupil normally resides, and the Head teacher does not consider that leave of absence should be granted due to the relating to that application*", then it will not be authorised.

If you take your child out of school without the approval of the school, you may be liable to receive a Penalty Notice from Surrey County Council for failing to ensure your child's regular school attendance.

Unauthorised absence in school time will not be authorised. *Guidelines from the local authority are that they may issue a Penalty Notice (with a fine) to each parent, when students are taken out of school during term for 5 days or more and if this absence is recorded as unauthorised by the school. Please note it includes cumulative absence over a 10 week period (several unauthorised absences that total 5 days within a 10 week period).*

The amount payable on issue of a Penalty Notice is £80 per parent per child if paid within 21 days of receipt of the notice, rising to £160 if paid within 28 days.

If the penalty notice remains unpaid after 28 days, the Local Authority will consider a prosecution in the Magistrates Court. Please note that penalty notices are issued per parent/carer per child so a family of two parents and two children will receive 4 penalty notices. **If the absence exceeds 20 days, your child's name may be removed from the school roll and you will have to reapply for a place on your return.**

The Headteacher will consider the reasons for the request carefully, taking into account the effect on the continuity of your child's learning and your child's overall attendance rate, and then may authorise up to five days of absence. The Headteacher will notify you, via the office, of the decision within five working days of receiving your written application.

Leave of absence, for exceptional circumstances, will not be granted if additional leave is taken as holiday either side of this time. Proof of flights or other documentation supporting the request must be produced if asked for.

Monthly Attendance Letters

Monthly letters are automatically produced and sent to all parents whose children are late 4 times or more in a month. Monthly letters will also be produced to all parents whose child has an attendance below 90%, and for those between 91-94%. These letters will continue to be sent until the attendance is above 94%. Please be aware that this may take quite a few months.

Surrey Attendance Advice Officer (previously Education Welfare Officer)

The Surrey Attendance Advice Officer monitors the attendance of all children on a regular basis. They may contact parents if children are consistently late or there are concerns about attendance.

Ashford and St Peter's Hospitals NHS Foundation Trust Community Day 2025

You are invited to join us at Ashford and St Peter's Hospitals NHS Foundation Trust for our free **Community Day at St Peter's Hospital on Saturday 19 July**. It's our opportunity for the wider community (patients, families, carers, schools, local businesses, stakeholders and partners) to experience the hospital like never before. You'll get to know more about our trust and meet some of our amazing team who support and deliver care for our local population each day.

When: Saturday 19 July 2025, 11 am to 3 pm

Where: St Peter's Hospital, Guildford Road, Chertsey, KT16 OPZ

Through a range of interactive stands and activities, you'll be able to learn more about different areas of the hospital, meet some of our partners and find out about the selection of health and care roles available.



The poster features a purple background with a large pink megaphone on the left. At the top left is a circular logo with the text 'together we can' and various icons. At the top right is the NHS logo and the text 'Ashford and St. Peter's Hospitals NHS Foundation Trust'. Below the logo is a banner with three photos: a woman reading to a child, a firefighter, and a woman with a skeleton model. A green banner across the middle contains the text 'Join us for our Community Open Day'. Below this, the event details are listed: 'Date: Saturday 19 July 2025', 'Time: 11am to 3pm', and 'Location: St Peter's Hospital, Chertsey'. A paragraph follows: 'If you're a patient, local family, carer, or just interested in health and care, this free event is for you!'. Another paragraph states: 'Our Community Day is an opportunity to meet our amazing staff and experience the hospital like never before! There'll be plenty of activities for all the family on the day!'. At the bottom left, it says 'For the latest information, please scan the QR code or visit: www.ashfordstpeters.nhs.uk/communityday'. A QR code is located at the bottom center. The poster is decorated with colorful stars and a yellow wavy line at the bottom right.

**Join us for our
Community Open Day**

Date: Saturday 19 July 2025
Time: 11am to 3pm
Location: St Peter's Hospital, Chertsey

If you're a patient, local family, carer, or just interested in health and care, this free event is for you!

Our Community Day is an opportunity to meet our amazing staff and experience the hospital like never before! There'll be plenty of activities for all the family on the day!

For the latest information, please scan the QR code or visit:
[www.ashfordstpeters.nhs.uk/
communityday](http://www.ashfordstpeters.nhs.uk/communityday)





Would you like to earn some extra income whilst contributing to our community?

Join our team for a 14-week mission as Children's Community Immunisation and Screening Assistants.

We are looking for enthusiastic individuals to work within our team, visiting schools across Surrey to support with the delivery of the school based 2025 flu vaccination programme and the Year R and Year 6 Weights and Measures.

Please apply via HCRG Care Group on the links below:

Closing Date: 13/07/2025

NE Surrey – Elmbridge, Spelthorne

<https://careershub.hcrgcaregroup.com/members/modules/job/detail.php?record=15883>

NW Surrey – Woking, Surrey Heath & Runnymede

<https://careershub.hcrgcaregroup.com/members/modules/job/detail.php?record=15885>

SE Surrey – Leatherhead, Epsom & Ewell, Mole Valley, Tandridge, Reigate & Banstead

<https://careershub.hcrgcaregroup.com/members/modules/job/detail.php?record=15886>

SW Surrey – Guildford & Waverley

<https://careershub.hcrgcaregroup.com/members/modules/job/detail.php?record=15887>



HCRG Care Services Ltd,
company number 7557877 registered in England and Wales at WA7 4QX.
Send any correspondence to the address at the top of this letter.
To find out how we use and protect your information, see our privacy notice at
surreychildandfamily.co.uk



Providing NHS services

WESTFIELD PRIMARY DATES FOR YOUR DIARY

Whilst we endeavour to keep the school dates fixed, we sometimes need to change these and ask for your support with amendments.

Tuesday	1st July	Meet your new teacher day—move up day for all children
Tuesday	1st July	Parents of children in Year 1 & 2 in Sep to meet new teachers in the hall 3.15-3.45pm
Wednesday	2nd July	Parents of children in Year 3 & 4 in Sep to meet new teachers in the hall 3.15-3.45pm
Thursday	3rd July	Parents of children in Year 5 & 6 in Sep to meet new teachers in the hall 3.15-3.45pm
Thursday	3rd July	Year 6 Summer production 2pm
Friday	4th July	10am Kingfishers class assembly
Friday	4th July	Year 6 Summer production 2pm
Mon-Fri	7th-11th July	Year 6 activities week
Wednesday	9th July	Wellbeing afternoon 2.30-3:45pm
Friday	11th July	10am Woodpeckers class assembly
Thursday	17th July	Year 6 leavers bbq 4-5.30pm. Children leave school at 3.10pm, and return at 4pm for BBQ.
Friday	18th July	10.30am Year 6 leavers assembly and graduation
Friday	18th July	Year 6 finish at 11.45am
Friday	18th July	Years R-5 finish at 1.20pm for the Summer holidays.
Wednesday	3rd September	Children return to school

